

altogether.

power

information pack

altogethergroup.com.au

We're Altogether.

Championing better ways
of using, producing and
thinking about power,
water and data.

altogether.

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At Altogether, we're a multi-utility service provider on a mission to make the world a brighter place. With simple, sustainable water, power and data services, we work together with developers and communities to create a better future for everyone.

Now one of Australia's leading embedded power providers, we service over 30,000 residential and business customers across New South Wales and Queensland.

We make energy more affordable for our customers – and we tailor energy to suit our residential, retail, commercial and hospitality communities.



**power,
only smarter**

a guide to our energy contract



This information pack is provided by Altogether Group Pty Ltd ABN 28 136 272 298 under the requirements of the National Energy Retail Rules and in connection with our energy contract.

Eligibility for electricity services

Altogether is an off-market electricity retailer. Our services are only available to customers living in an embedded network operated by us.

Commencement

Our energy contract begins the day a customer accepts our energy offer (be that in person, online or over the phone.)

If the customer is switching from another retailer, we won't start selling energy unless or until the cooling-off period has expired.

Electronic transactions

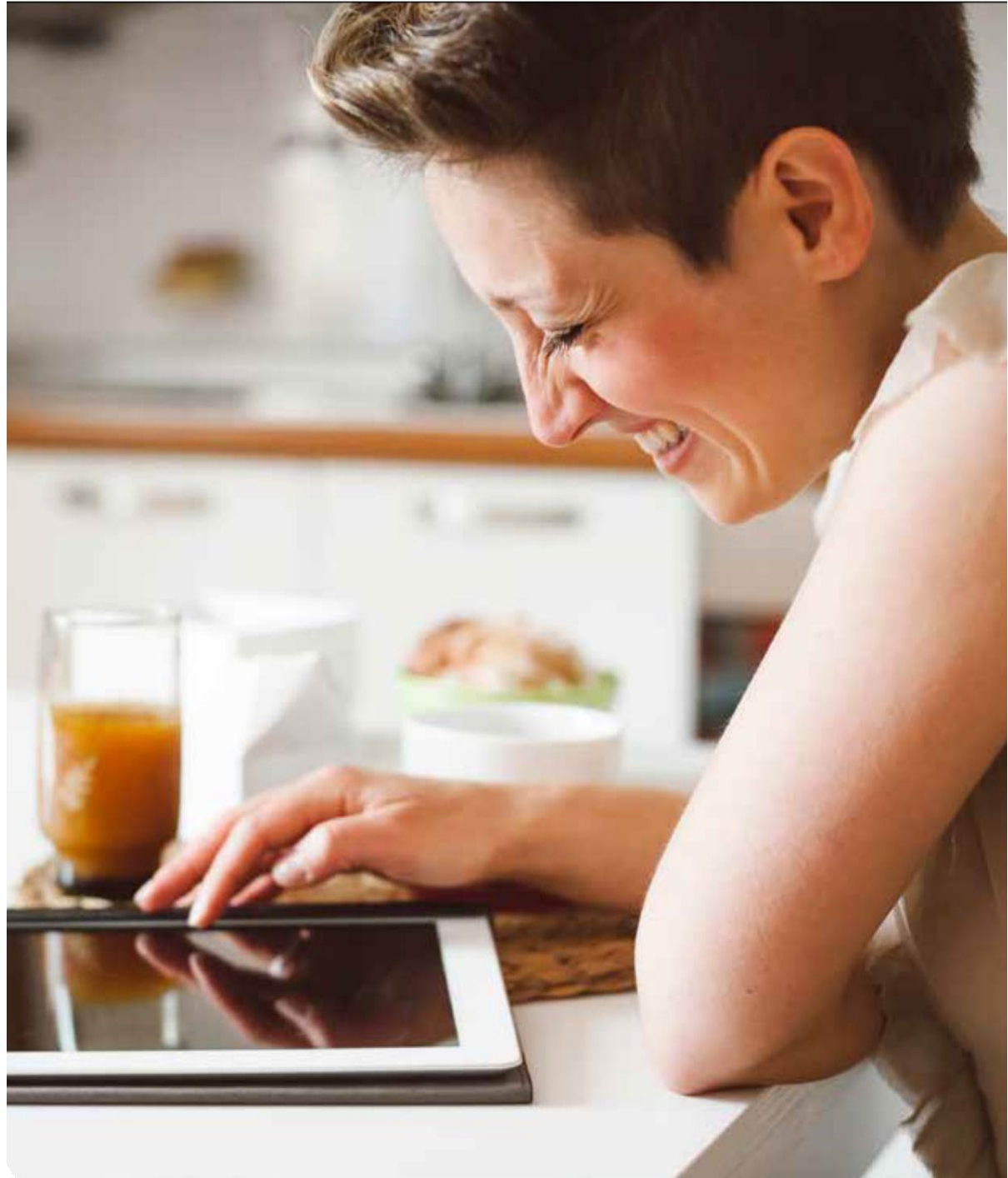
If a customer gives Altogether their email address, they consent to receive information relating to their contract with Altogether by email. Additionally, customers can elect to receive their energy bills by post by calling our support team.

If a customer elects to pay energy bills via direct debit, they consent to the amount notified via the energy bill being withdrawn from the nominated bank account or charged to a credit card on the due date as stated in the energy bill.

Cooling off

Although the energy contract may have begun, if the customer is switching from another retailer, we do not start selling energy to the customer until the cooling-off period has expired. Customers have the right to cancel their energy contract during the cooling-off period. The cooling-off period is 10 business days from and including the day after the customer accepts the Energy Offer or receives the energy contract together with this information pack.

To cancel an energy contract, a customer needs to give us notice before the cooling-off period ends, clearly indicating their intentions. They can do this in writing or over the phone.



tariffs

Tariffs

Tariffs under our plans are based on the tariffs published on our website.

Variations in tariffs

Our tariffs are varied from time to time and published on our website. If we change our tariffs, we will let customers know about any variations as soon as possible – and in any event no later than your next bill or following any applicable laws and codes.

Fees and charges

Altogether does not charge late payment fees, and we always provide at least one fee-free payment processing option. Fees we charge for disconnections and reconnections reflect the costs incurred by us. The amounts are published on our website and may change from time to time. Our customers are not required to pay a security deposit.



Energy bills

Customers will receive an energy bill at least every three months. They will be sent to the postal or email address set out in the Energy Offer.

Payment methods

- MasterCard, VISA, Diners Card or American Express, either on the web at altogethergroup.com.au or by calling us on 1300 806 806 (merchant fees may apply);
- direct debit from a bank account or credit card;
- BPAY;
- cash, cheque or EFTPOS in person at any Australia Post.



bills and payment

termination & disconnection



Disconnection & reconnection

If a customer's supply address is disconnected, the customer may be liable for disconnection and reconnection charges.

Termination

Our energy contract has no fixed term. Our energy contract will be terminated on:

- entry into a different energy contract with us;
- entry into an energy contract with another retailer;
- the customer moving out of their premises; or
- request by the customer.

If the customer terminates the energy contract with another retailer or us, the customer's energy supply may be disconnected.

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disputes & complaints

Dispute resolution

We want our community of customers to feel heard. If a customer isn't happy with our service (including any of our marketing, advertising or promotional activities), they can let our support team know and we'll work out a solution.

Customers can do this by:

Phone: 1300 806 806

Monday to Friday

8:30 am – 5:00 pm

AEST excluding public holidays

Online: altogethergroup.com.au

Complaints will be dealt with following our complaint handling procedures which can be found in our Help Centre.

If customers are not satisfied with our response or outcome, or if the problem remains unresolved, customers in:

New South Wales can contact the Energy and Water Ombudsman (EWON) on free call 1800 246 545 or at ewon.com.au.

Queensland can contact The Energy and Water Ombudsman Queensland (EWOQ) on free call 1800 662 837 or at ewoq.com.au.

Service standards

Our commitment is to our customers' satisfaction and we strive to achieve a customer satisfaction rating greater than 80%.

Our aim is to resolve customer queries or complaints as soon as possible. Should we need more time to find an answer or resolution we will keep our customer updated as to our progress.

concessions & rebates

Government assistance is available to eligible individuals and families via concessions and rebates to reduce your energy bill. For more information, please visit:

Commonwealth pensioners:

<https://www.servicesaustralia.gov.au/individuals/services/centrelink/utilities-allowance>

Queensland residents:

<https://www.qld.gov.au/community/cost-of-living-support/concessions/energy-concessions/electricity-gas-rebates>

New South Wales residents:

<https://www.service.nsw.gov.au/services/concessions-rebates-and-assistance>

or call us on 1300 806 806

Monday to Friday 8:30 am – 5:00 pm
AEST excluding public holidays

Here's an outline of the range of concessions and rebates potentially available:

Commonwealth government assistance

If you're a pensioner currently receiving financial support through Centrelink, you may be eligible to receive a Utilities Allowance for extra help with energy bills.

For more information, please visit:

<https://www.servicesaustralia.gov.au/individuals/services/centrelink/utilities-allowance>



QLD government assistance

Electricity & gas rebates

QLD pensioners and seniors may be eligible for the electricity rebate – \$340.85* per year (including GST) and the reticulated natural gas rebate – \$74.92* per year (including GST).

Eligibility

Rebates are available (subject to eligibility criteria) to people who hold:

- Pensioner Concession Card
- Health Care Card
- Repatriation Health Card for All Conditions (Gold Card) and receive the War Widow/er Pension or special rate TPI Pension
- QLD Seniors Card
- Commonwealth Health Care Card (Electricity Rebate only)
- Asylum Seeker status (ImmiCard) with a Bridging Visa Subclass 050, 051 or 070 (Electricity Rebate only).

Home Emergency Assistance Scheme

Eligibility

The Home Emergency Assistance Scheme helps QLD households pay their electricity or reticulated natural gas bills when they face a short-term financial crisis or an unforeseen emergency.

Rebate

One-off payment of up to \$720* every 2 years. As your local energy retailer, we will start the application process after considering the eligibility criteria.

Medical cooling and heating electricity concession scheme

This scheme helps with electricity costs for people who have a chronic medical condition, such as multiple sclerosis, autonomic system dysfunction, significant burns or a severe inflammatory skin condition, which is aggravated by changes in temperature.

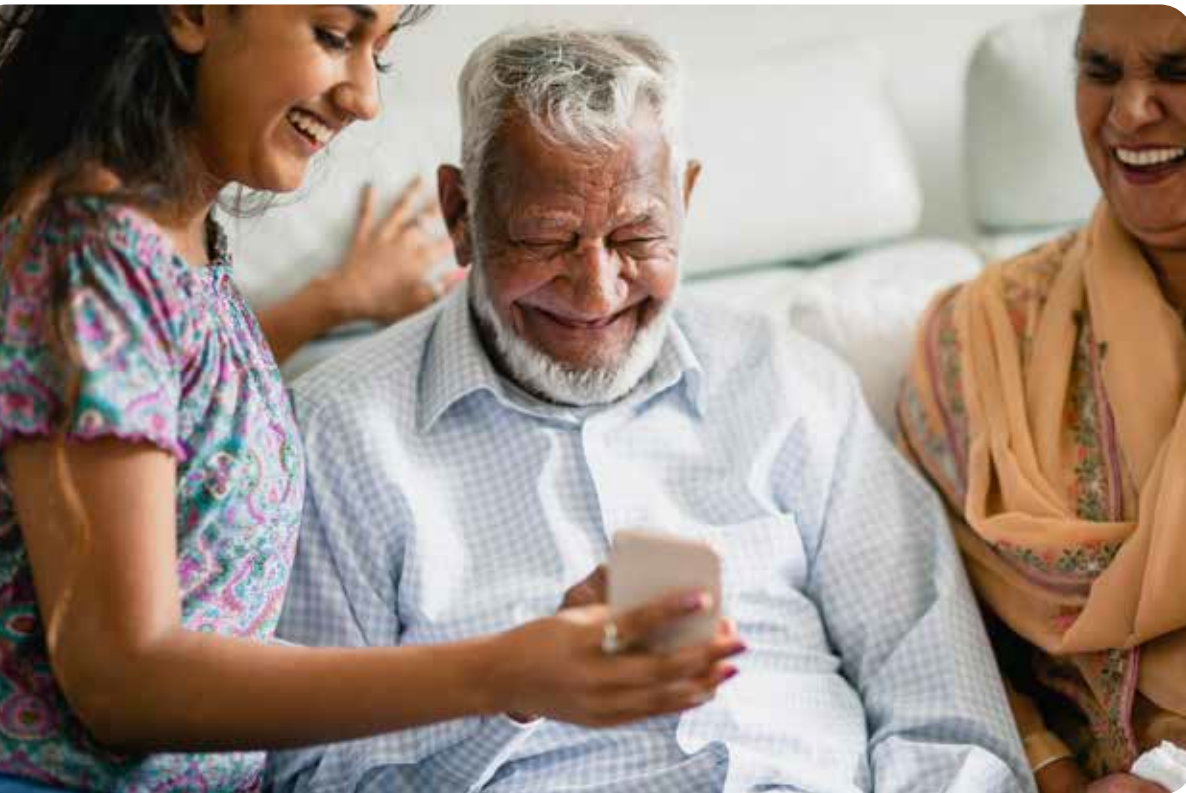
It currently provides \$340.85* (including GST) per year to eligible applicants (eligibility is reviewed every two years).

To apply, complete the MCHECS application form available at:

<https://www.qld.gov.au/community/cost-of-living-support/concessions/medical-concessions/medical-cooling-heating-electricity-concession-scheme>

*all rates are subject to change

NSW government assistance



NSW residents may have access to a range of rebates in relation to energy bills:

- Family Energy Rebate
- Low Income Household Rebate
- Seniors Energy Rebate
- Gas Rebate
- To check eligibility and to apply, visit <https://energysaver.nsw.gov.au/households/rebates-and-discounts>

life support

If someone in your household needs Life Support Equipment, it is important to plan or unexpected energy outages and to register your life support by contacting Altogether on 1300 806 806. Life Support Equipment means any of the following equipment:

- Oxygen concentrator
- Intermittent peritoneal dialysis machine
- Kidney dialysis machine
- Chronic positive airways pressure respirator
- Crigler najjar syndrome phototherapy equipment
- Ventilator for life support
- Any other equipment powered by electricity that a registered medical practitioner certifies is required for life support for a person residing at your supply address.

In order to confirm the registration of your premises as having Life Support Equipment, you need to complete your Medical Confirmation form (which we will send you when you contact us) and return it to us by the due date.

The form includes a requirement for your Medical Practitioner to verify that someone at your supply address requires Life Support Equipment.

Please return the completed form to:

email:

lifesupport@altogethergroup.com.au

mail:

Altogether, PO BOX 404
Nundah QLD 4012

Failure to do this may result in you not being (or no longer being) registered for Life Support with Altogether or your distributor.

Electricity Supply Agreement

Preamble

This contract is about the sale of energy to you as a small customer at your premises. It is a contract that starts without you having to sign a document agreeing to these terms and conditions.

In addition to this contract, the energy laws and other consumer laws also contain rules about the sale of energy and we will comply with these rules in our dealings with you. For example, the National Energy Retail Law and the National Energy Retail Rules ('the Rules') set out specific rights and obligations about energy marketing, payment methods and

arrangements for customers experiencing payment difficulties or family violence.

You also have a separate contract with your distributor, called a customer connection contract. The customer connection contract deals with the supply of energy to your premises and can be found on your distributor's website.

More information about this contract and other matters such as our customer hardship policy and family violence policy are on our website altogethergroup.com.au

1. The parties

This contract is between:

Altogether Group Pty Ltd ACN 136 272 298 who sells energy to you at your premises (in this contract referred to as "we", "our" or "us"); and

You, the customer to whom this contract applies (in this contract referred to as "you" or "your").

2. Definitions and Interpretation

(a) Terms used in this contract have the same meanings as they have in the National Energy Retail Law and the Rules. However, for ease of reference, a simplified explanation of some terms is given at the end of this contract.

(b) Where the simplified explanations given at the end of this contract differ from the definitions in the National Energy Retail Law and the Rules, the definitions in the National Energy Retail Law and the Rules prevail.

3. Do these terms & conditions apply to you?

3.1. These are our terms and conditions

This contract sets out the terms and conditions of our Electricity Supply Agreement for a small customer.

3.2. Application of these terms and conditions

These terms and conditions apply to you if:

- (a) you are a residential customer; or
- (b) you are a business customer who is a small customer; and
- (c) you request us to sell energy to you at your premises.

4. What is the term of this contract?

4.1. When does this contract start?

This contract starts on the date you satisfy any pre-

conditions set out in the National Energy Retail Law and the Rules, including giving us acceptable identification and your contact details for billing purposes.

4.2. When does this contract end?

(a) This contract ends:

(i) if you give us a notice stating you wish to end the contract—subject to paragraph (b), on a date advised by us of which we will give you at least 5 but no more than 20 business days' notice; or

(ii) if you are no longer a small customer:

A. subject to paragraph (b), on a date specified by us, of which we will give you at least 5 but no more than 20 business days' notice; or

B. if you have not told us of a change in the use of your energy—from the time of the change in use; or

(iii) if we both agree to a date to end the contract—on the date that is agreed; or

(iv) if you start to buy energy for the premises:

A. from us under a market retail contract — on the date the market retail contract starts; or

B. from a different retailer under a customer retail contract – on the date the customer retail contract starts; or

(v) if a different customer starts to buy energy for the premises—on the date that customer's contract starts; or

(vi) if the premises are disconnected and you have not met the requirements in the Rules for reconnection—10 business days from the date of disconnection.

- (b) If you do not give us safe and unhindered access to the premises to conduct a final meter reading (where relevant), this contract will not end under paragraph (a) (i) or (ii) until we have issued you a final bill and you have paid any outstanding amount for the sale of energy.
- (c) Rights and obligations accrued before the end of this contract continue despite the end of the contract, including any obligations to pay amounts to us.

4.3. Vacating your premises

- (a) If you are vacating your premises, you must provide your forwarding address to us for your final bill in addition to a notice under clause 4.2(a)(i) of this contract.
- (b) When we receive the notice, we must use our best endeavours to arrange for the reading of the meter on the date specified in your notice (or as soon as possible after that date if you do not provide access to your meter on that date) and send a final bill to you at the forwarding address stated in your notice.
- (c) You will continue to be responsible for charges for the premises until your contract ends in accordance with clause 4.2 of this contract.

5. Scope of this contract

5.1. What is covered by this contract?

- (a) Under this contract we agree to sell you energy at your premises. We also agree to meet other obligations set out in this contract and to comply with the energy laws, including, where we sell you electricity, the provision, installation and maintenance of your meter.
- (b) In return, you agree:
 - (i) to be responsible for charges for energy supplied to the premises until this contract ends under clause 4.2 even if you vacate the premises earlier; and
 - (ii) to pay the amounts billed by us under this contract; and
 - (iii) to meet your obligations under this contract and the energy laws.

5.2. What is not covered by this contract?

This contract does not cover the physical connection of your premises to the distribution system, including the maintenance of that connection and the supply of energy to your premises and, where we sell you gas, provision of metering equipment. This is the role of your distributor under a separate contract called a customer connection contract.

6. Your general obligations

6.1. Full information

You must give us any information we reasonably require for the purposes of this contract. The information must be correct, and you must not mislead or deceive us in relation to any information provided to us.

6.2. Updating information

You must tell us promptly if:

- (a) information you have provided to us changes, including if your billing address changes or if your use of energy changes (for example, if you start running a business at the premises); or
- (b) you are aware of any change that materially affects access to your meter or to other equipment involved in providing metering services at the premises.

6.3. Life support equipment

- (a) If a person living or intending to live at your premises requires life support equipment, you must:
 - (i) register the premises with us or your distributor; and
 - (ii) provide medical confirmation for the premises.
- (b) Subject to satisfying the requirements in the Rules, your premises may cease to be registered as having life support equipment if medical confirmation is not provided to us or your distributor.
- (c) You must tell us or your distributor if the life support equipment is no longer required at the premises.
- (d) If you tell us that a person living or intending to live at your premises requires life support equipment, we must give you:
 - (i) at least 50 business days to provide medical confirmation for the premises;
 - (ii) general advice that there may be a distributor planned interruption, retailer planned interruption or unplanned interruption to the supply of energy to the premises;
 - (iii) at least 4 business days' notice in writing of any retailer planned interruption to the supply of electricity to the premises unless we have obtained your explicit consent to the interruption occurring on a specified date;
 - (iv) information to assist you to prepare a plan of action in case of an unplanned interruption; and
 - (v) emergency telephone contact numbers.

6.4. Obligations if you are not an owner

If you cannot meet an obligation relating to your

premises under this contract because you are not the owner you will not be in breach of the obligation if you take all reasonable steps to ensure that the owner or other person responsible for the premises fulfils the obligation.

7. Our liability

- (a) The quality and reliability of your electricity supply and the quality, pressure and continuity of your gas supply is subject to a variety of factors that are beyond our control as your retailer, including accidents, emergencies, weather conditions, vandalism, system demand, the technical limitations of the distribution system and the acts of other persons (such as your distributor), including at the direction of a relevant authority.
- (b) To the extent permitted by law, we give no condition, warranty or undertaking, and we make no representation to you, about the condition or suitability of energy, its quality, fitness for purpose or safety, other than those set out in this contract.
- (c) Unless we have acted in bad faith or negligently, the National Energy Retail Law excludes our liability for any loss or damage you suffer as a result of the total or partial failure to supply energy to your premises, which includes any loss or damage you suffer as a result of the defective supply of energy.

8. Price for energy and other services

8.1. What are our tariffs and charges?

- (a) Our tariffs and charges for the sale of energy to you under this contract are published on our website and include your distributor's charges.
- (b) Different tariffs and charges may apply to you depending on your circumstances. The conditions for each tariff and charge are set out in our published prices.

Note: We do not impose any charges for the termination of this contract.

8.2. Changes to tariffs and charges

- (a) If we vary our electricity prices, we will publish the variation on our website at least 10 business days before it starts.
 - (a1) We will also:
 - (i) notify you:
 - A. if the variation results in an increase in the tariffs and charges applying to you—at least 10 business days before the variation is to apply to you; or
 - B. if the variation results in a decrease in

the tariffs and charges applying to you—at least 5 business days before the variation is to apply to you; and

- (ii) deliver the notice by your preferred form of communication where you have communicated this to us, or otherwise by the same method as that used for delivery of your bill.
- (a2) The notice must:
 - (i) specify that your tariffs and charges are being varied;
 - (ii) specify the date on which the variation will come into effect;
 - (iii) identify your existing tariffs and charges inclusive of GST;
 - (iv) identify your tariffs and charges as varied inclusive of GST;
 - (v) specify that the tariffs and charges identified in paragraphs (a2) (iii) and (iv) are inclusive of GST; and
 - (vi) specify that you can request historical billing data and, if you are being sold electricity, energy consumption data, from us.
- (a3) Despite clause 8.2 of this contract, we are not required to provide a notice under paragraph (a1):
 - (i) where you have entered into an Electricity Supply Agreement with us within 10 business days before the date on which the variation referred to in clause 8.2(a) is to take effect, and we have informed you of such variation;
 - (ii) where your electricity prices are regulated, or are otherwise set by legislation, a government agency or regulatory authority;
 - (iii) where the variations to the tariffs and charges are a direct result of a change to, or withdrawal or expiry of, a government funded energy charge rebate, concession or relief scheme; or
 - (iv) where the variations to the tariffs and charges are a direct result of a change to any bank charges or fees, credit card charges or fees, or payment processing charges or fees applicable to you.
- (a4) Despite paragraph (a1)(i), we will provide you with the notice under paragraph (a1) as soon as practicable, and in any event no later than your next bill, where the variations to your tariffs and charges are a direct result of a tariff reassignment by the distributor pursuant to

clause 6B.A3.2 of the NER. For the purpose of providing a notice under this paragraph (a4), the reference to:

- (i) "are being varied" in paragraph (a2) (i) is taken to be "are being varied or have been varied (whichever is applicable)"; and
- (ii) "will come into effect" in paragraph (a2) is taken to be "will come into effect or has come into effect (whichever is applicable)".

- (b) Our electricity prices will not be varied more often than once every 6 months.

8.2A Changes to tariffs and charges notified in next bill

If we vary our electricity prices and the variation applies to you, we will include details of the variation in your next bill.

8.3. Variation of tariff due to change of use

If a change in your use of energy means you are no longer eligible for the tariff you are on, we may transfer you to a new tariff:

- (a) if you notify us there has been a change of use— from the date of notification; or
- (b) if you have not notified us of the change of use— retrospectively from the date the change of use occurred.

8.4. Variation of tariff or type of tariff on request

- (a) If you think you satisfy the conditions applying to another tariff or type of tariff, you can ask us to review your current circumstances to see whether that tariff or type of tariff can apply to you.
- (b) If you meet the requirements for another tariff or type of tariff and request us to do so, we must:
 - (i) transfer you to that other tariff within 10 business days; or
 - (ii) transfer you to that other type of tariff from the date the meter is read, or the type of meter is changed (if needed).

8.5. Changes to tariffs or type of tariff during a billing cycle

If a tariff applying to you changes during a billing cycle, we will calculate your next bill on a proportionate basis.

8.6. GST

- (a) Amounts specified in published electricity prices from time to time and other amounts payable under this contract may be stated to be exclusive or inclusive of GST. Paragraph (b) applies unless an amount is stated to include GST.
- (b) Where an amount paid by you under this contract is payment for a "taxable supply" as

defined for GST purposes, to the extent permitted by law, that payment will be increased so that the cost of the GST payable on the taxable supply is passed on to the recipient of that taxable supply.

9. Billing

9.1. General

We will send a bill to you as soon as possible after the end of each billing cycle. We will send the bill:

- (a) to you at the address nominated by you; or
- (b) to a person you have authorised in writing (or using your preferred communication method, if you are affected by family violence) to act on your behalf, at the address specified by you.

9.2. Calculating the bill

Bills we send to you ('your bills') will be calculated on:

- (a) the amount of energy consumed at your premises during the billing cycle (using information obtained from reading your meter or otherwise in accordance with the Rules); and
- (b) the amount of fees and charges for any other services provided under this contract during the billing cycle; and
- (c) the charges payable for services provided by your distributor, including connection charges if you have asked for a new connection or connection alteration and have not made alternative arrangements with your distributor.

9.3. Estimating the energy usage

- (a) We may estimate the amount of energy consumed at your premises if your meter cannot be read, if your metering data is not obtained (for example, if access to the meter is not given or the meter breaks down or is faulty), or if you otherwise consent.
- (b) If we estimate the amount of energy consumed at your premises to calculate a bill, we must:
 - (i) clearly state on the bill that it is based on an estimation; and
 - (ii) when your meter is later read, adjust your bill for the difference between the estimate and the energy actually used.
- (c) If the later meter read shows that you have been undercharged, we will allow you to pay the undercharged amount in instalments, over the same period of time during which the meter was not read (if less than 12 months), or otherwise over 12 months.
- (d) If the meter has not been read due to your actions, and you request us to replace the

estimated bill with a bill based on an actual reading of the meter, we will comply with your request but may charge you any cost we incur in doing so.

9.4. Your historical billing information

Upon request, we must give you information about your billing history for the previous 2 years free of charge. However, we may charge you if you require information going back more than 2 years or we have already given you this information:

- (a) 4 times in the previous 12 months, where this contract relates to electricity; or
- (b) in the previous 12 months, where this contract relates to gas.

9.4A Your electricity (only) consumption information

Upon request, we must give you information about your electricity consumption for up to 2 years free of charge. However, we may charge you if:

- (a) we have already given you this information 4 times in the previous 12 months; or
- (b) the information requested is different in manner or form to any minimum requirements we are required to meet; or
- (c) the information is requested by a representative you have authorised to act on your behalf, and that request is part of a request the representative makes to us in relation to more than one customer.

9.5. Bill smoothing

We may, where you agree, arrange for you to pay your bills under a bill smoothing arrangement, which is based on a 12-monthly estimate of your energy consumption.

9.6. Multiple Services

If applicable, we may send a bill for multiple services that we provide, to you i.e. in addition to energy services, we may also include charges relating to a Thermal Services Agreement you have with us. Unless otherwise agreed in writing, any part payment received will be will be applied in the following order:

- (a) if applicable, the oldest electricity service debt;
- (b) if applicable, the oldest water service debt; and
- (c) if applicable, the oldest thermal debt;

Once all the outstanding debt has been paid on the oldest bill, any payment will be allocated on the next oldest bill in the same order as specified from (a) to (c).

10. Paying your bill

10.1. Bill smoothing

You must pay to us the amount shown on each bill by the date for payment (the pay-by date) on the bill. The

pay-by date will be no earlier than 13 business days from the date on which we issue your bill.

10.2. Issue of reminder notices

If you have not paid your bill by the pay-by date, we will send you a reminder notice that payment is required.

The reminder notice will give you a further due date for payment which will be not less than 6 business days after we issue the notice.

10.3. Difficulties in paying

If you have difficulties paying your bill, you should contact us as soon as possible. We will provide you with information about payment options.

If you are a residential customer and have told us that you have difficulty paying your bill, we must offer you the option of paying your bill under a payment plan.

However, we are not obliged to do so if you have had 2 payment plans cancelled due to non-payment in the previous 12 months or have been convicted of an offence involving the illegal use of energy in the previous 2 years (unless you are affected by family violence and the non-payment or illegal use of energy were partly or wholly caused by someone else).

Additional protections may be available to you under our customer hardship policy, our family violence policy and under the National Energy Retail Law and the Rules if you are a customer experiencing payment difficulties due to hardship or are affected by family violence. A copy of our customer hardship policy and family violence policy are available on our website.

10.4. Late payment fees

If you have not paid a bill by the pay-by date, we may require you to pay a late payment fee, which is part of our electricity prices published on our website.

10.5. Applying government rebates or concessions

If you receive a government funded rebate, concession, or form of relief for a service that we provide to you (including under this Electricity Supply Agreement) Altogether may, where permissible:

- (a) at first instance, apply it to an outstanding Electricity Supply Account; and
- (b) Subsequently, apply it across (if applicable) an outstanding Thermal Services account.

11. Meters

(a) You must allow us and our authorised representatives safe and unhindered access to your premises for the purposes of (where relevant):

- (i) reading, testing, maintaining, inspecting or altering any metering installation at the premises; and
- (ii) calculating or measuring energy supplied or

- taken at the premises; and
- (iii) checking the accuracy of metered consumption at the premises; and
- (iv) replacing meters.
- (b) We will use our best endeavours to ensure that a meter reading is carried out as frequently as is needed to prepare your bills, consistently with the metering rules and in any event at least once every 12 months.
- (c) If we or our representatives seek access to the premises under paragraph (a), we will:
 - (i) comply with all relevant requirements under the energy laws; and
 - (ii) carry or wear official identification; and
 - (iii) show the identification if requested.
- (d) If we propose to replace your electricity meter, we must give you a notice with the right to elect not to have your meter replaced unless:
 - (i) your meter is faulty, or sample testing indicates it may become faulty; or
 - (ii) your embedded network operator has requested or agreed to the replacement of your meter.

11A Interruption to electricity supply

11A.2 Retailer may arrange retailer planned interruptions (maintenance repair etc)

- (a) We may arrange retailer planned interruptions to the supply of electricity to your premises where permitted under the energy laws for the purpose of the installation, maintenance, repair or replacement of your electricity meter.
- (b) If your electricity supply will be affected by a retailer planned interruption arranged by us and clause 6.3(d)(iii) does not apply:
 - (i) we may seek your explicit consent to the interruption occurring on a specified date; or
 - (ii) we may seek your explicit consent to the interruption occurring on any day within a specified 5 business day range; or
 - (iii) otherwise, we will give you at least 4 business days' notice of the interruption by mail, letterbox drop, press advertisement or other appropriate means.

11A.2 Your right to information about planned interruptions

- (a) If you request us to do so, we will use our best endeavors to explain a retailer planned interruption to the supply of electricity to the premises which was arranged by us. If you

request an explanation be in writing we must, within 10 business days of receiving the request, give you either:

- (i) the written explanation; or
 - (ii) an estimate of the time it will take to provide a more detailed explanation if a longer period is reasonably needed.
- (b) For interruptions made by your distributor, we may refer you to your distributor to provide information.

12. Undercharging and overcharging

12.1. Undercharging

- (a) If we have undercharged you, we may recover the undercharged amount from you. If we recover an undercharged amount from you:
 - (i) we will not charge interest on the undercharged amount; and
 - (ii) we will offer you time to pay the undercharged amount in instalments over the same period of time during which you were undercharged (if less than 12 months), or otherwise over 12 months.
- (b) The maximum amount we can recover from you is limited to the amount that has been undercharged in the 9 months immediately before we notify you, unless the undercharge is your fault, or results from your unlawful act or omission.

12.2. Overcharging

- (a) Where you have been overcharged by less than
- (b) \$50 and you have already paid the overcharged amount, we must credit that amount to your next bill.
- (c) Where you have been overcharged by \$50 or more, we must inform you within 10 business days of our becoming aware of the overcharge and, if you have already paid that amount, we must credit that amount to your next bill. However, if you request otherwise, we will comply with that request.
- (d) If you have stopped buying energy from us, we will use our best endeavours to pay the overcharged amount to you within 10 business days.
- (e) If you have been overcharged as a result of your own fault or unlawful act or omission, we may limit the amount we credit or pay you to the amount you were overcharged in the last 12 months.

12.3. Reviewing your bill

- (a) If you disagree with the amount you have been

charged, you can ask us to review your bill in accordance with our standard complaints and dispute resolution procedures.

- (b) If you ask us to, we must arrange for a check of the *meter reading* or metering data or for a test of the meter in reviewing the bill.

(ba) If we carry out the check or test and

- (i) the meter proves to be operating correctly or the metering data is accurate, we may request that you pay for the cost of the check or test; or
- (ii) the meter proves to be operating incorrectly or the metering data is inaccurate, we cannot charge you for the cost of the check or test.

- (c) If your bill is being reviewed, you are still required to pay any other bills from us that are due for payment and the lesser of:

- (i) the portion of the bill that you do not dispute; or
- (ii) an amount equal to the average of your bills in the last 12 months.

13. Security deposits

13.1. Security deposit

We may require that you provide a security deposit. The circumstances in which we can require a security deposit and the maximum amount of the security deposit are governed by the Rules.

13.2. Interest on security deposits

Where you have paid a security deposit, we must pay you interest on the security deposit at a rate and on terms required by the Rules.

13.3. Use of a security deposit

- (a) We may use your security deposit, and any interest earned on the security deposit, to offset any amount you owe under this contract:
 - (i) if you fail to pay a bill and as a result we arrange for the disconnection of your premises; or
 - (ii) in relation to a final bill (i.e. a bill we issue when you vacate the premises or when you stop purchasing energy from us at your premises or when you request that your premises be disconnected).
- (b) If we use your security deposit or any accrued interest to offset amounts owed to us, we will advise you within 10 business days.

13.4. Return of security deposit

- (a) We must return your security deposit and any accrued interest in the following circumstances:

- (i) you complete 1 years' payment (in the case of residential customers) or 2 years' payment (in the case of business customers) by the pay-by dates on our initial bills; or
- (ii) subject to clause 14.3 of this contract, you stop purchasing energy at the relevant premises under this contract.

- (b) If you do not give us any reasonable instructions, we will credit the amount of the security deposit, together with any accrued interest, to your next bill.

14. Disconnection of supply

14.1. When can we arrange for disconnection?

Subject to us satisfying the requirements in the Rules, we may arrange for the disconnection of your premises if:

- (a) you do not pay your bill by the pay-by date and, if you are a residential customer, you:
 - (i) fail to comply with the terms of an agreed payment plan; or
 - (ii) do not agree to an offer to pay the bill by instalments, or having agreed, you fail to comply with the instalment arrangement;
- (b) you do not provide a security deposit we are entitled to require from you; or
- (c) you do not give access to your premises to read a meter (where relevant) for 3 consecutive meter reads; or
- (d) you fail to give us safe and unhindered access to the premises as required by clause 11 or any requirements under the energy laws; or
- (e) there has been illegal or fraudulent use of energy at your premises in breach of clause 16 of this contract; or
- (f) we are otherwise entitled or required to do so under the Rules or by law.

14.2. Notice and warning of disconnection

Before disconnecting your premises, we must comply with relevant warning notice requirements and other provisions in the Rules, and in relation to safe and unhindered access only, we must use our best endeavours to contact you to arrange an appointment with you for access to your premises in addition to any warning notice. However, we are not required to provide a warning notice prior to disconnection in certain circumstances (for example, where there has been illegal or fraudulent use of energy at your premises or where there is an emergency or health and safety issue).

14.3. When we must not arrange disconnection

- (a) Subject to paragraph (b), your premises may not

be disconnected during the following times ('the protected period'):

- (i) on a business day before 8.00am or after 3.00pm; or
 - (ii) on a Friday or the day before a public holiday; or
 - (iii) on a weekend or a public holiday; or
 - (iv) on the days between 20 December and 31 December (both inclusive) in any year; or
 - (v) if you are being disconnected under clause 14.1(a), during an extreme weather event.
- (b) Your premises may be disconnected within the protected period:
- (i) for reasons of health and safety; or
 - (ii) in an emergency; or
 - (iii) as directed by a relevant authority; or
 - (iv) if you are in breach of clause 6.5 of your customer connection contract which deals with interference with energy equipment; or
 - (v) if you request us to arrange disconnection within the protected period; or
 - (vi) if your premises contain a commercial business that only operates within the protected period and where access to the premises is necessary to effect disconnection; or
 - (vii) where the premises are not occupied.

15. Reconnection after disconnection

- (a) We must arrange for the reconnection of your premises if, within 10 business days of your premises being disconnected:
 - (i) you ask us to arrange for reconnection of your premises; and
 - (ii) you rectify the matter that led to the disconnection; and
 - (iii) you pay any reconnection charge (if requested).
- (b) We may terminate this contract 10 business days following disconnection if you do not meet the requirements in paragraph (a).

16. Wrongful and illegal use of energy

16.1. Use of energy

You must not, and must take reasonable steps to ensure others do not:

- (a) illegally use energy supplied to your premises; or
- (b) interfere or allow interference with any energy equipment that is at your premises except as

may be permitted by law; or

- (c) use the energy supplied to your premises or any energy equipment in a manner that:
 - (i) unreasonably interferes with the connection or supply of energy to another customer; or
 - (ii) causes damage or interference to any third party; or
- (d) allow energy purchased from us to be used otherwise than in accordance with this contract and the Rules; or
- (e) tamper with, or permit tampering with, any meters or associated equipment.

17. Notices and bills

- (a) Notices and bills under this contract must be sent in writing, unless this contract or the National Energy Retail Law and the Rules say otherwise.
- (b) A notice or bill sent under this contract is taken to have been received by you or by us (as relevant):
 - (i) on the date it is handed to the party, left at the party's premises (in your case) or one of our offices (in our case) or successfully faxed to the party (which occurs when the sender receives a transmission report to that effect); or
 - (ii) on the date 2 business days after it is posted; or
 - (iii) on the date of transmission (unless the sender receives notice that delivery did not occur or has been delayed) if sent electronically and the use of electronic communication has been agreed between us.
- (c) Our contact details for you to contact us or send us a notice are as set out in our bill to you, or as notified to you from time to time.

18. Privacy act notice

We will comply with all relevant privacy legislation in relation to your personal information. You can find a summary of our privacy policy on our website. If you have any questions, you can contact our privacy officer.

19. Complaints and dispute resolution

19.1. Complaints

If you have a complaint relating to the sale of energy by us to you, or this contract generally, you may lodge a complaint with us in accordance with our standard complaints and dispute resolution procedures.

Note: Our standard complaints and dispute resolution

procedures are published on our website.

19.2. Our obligations in handling complaints

If you make a complaint, we must respond to your complaint within the required timeframes set out in our standard complaints and dispute resolution procedures and inform you:

- (a) of the outcome of your complaint and the reasons for our decision; and
- (b) that if you are not satisfied with our response, you have a right to refer the complaint to the relevant ombudsman for your state.

20. Force majeure

20.1. Effect of force majeure event

If either party to this contract cannot meet an obligation under this contract because of an event outside the control of that party ('a force majeure event'):

- (a) the obligation, other than an obligation to pay money, is suspended to the extent it is affected by the force majeure event for as long as the force majeure event continues; and
- (b) the affected party must use its best endeavours to give the other party prompt notice of that fact including full particulars of the event, an estimate of its likely duration, the extent to which the affected party's obligations are affected and the steps being taken to remove, overcome or minimise those effects.

20.2. Deemed prompt notice

If the effects of a force majeure event are widespread, we will be deemed to have given you prompt notice if we make the necessary information available by way of a 24 hour telephone service within 30 minutes of being advised of the event or otherwise as soon as practicable.

20.3. Obligation to overcome or minimise effect of force majeure event

A party that claims a force majeure event must use its best endeavours to remove, overcome or minimise the effects of that event as soon as practicable.

20.4. Settlement of industrial disputes

Nothing in this clause requires a party to settle an industrial dispute that constitutes a force majeure event in any manner other than the manner preferred by that party.

21. Applicable law

The laws of the state in which your premises are located govern this contract.

22. Retailer of last resort event

If we are no longer entitled by law to sell energy to you due to a Retailer of Last Resort (RoLR) event occurring in relation to us, we are required under the National Energy

Retail Law and the Rules to provide relevant information (including your name, billing address and metering identifier) to the entity appointed as the relevant designated retailer for the RoLR event and this contract will come to an end.

23. General

23.1. Our obligations

Some obligations placed on us under this contract may be carried out by another person. If an obligation is placed on us to do something under this contract, then:

- (a) we are taken to have complied with the obligation if another person does it on our behalf; and
- (b) if the obligation is not complied with, we are still liable to you for the failure to comply with this contract.

23.2. Amending this contract

- (a) This contract may only be amended in accordance with the procedures set out in the National Energy Retail Law.
- (b) We must publish any amendments to this contract on our website.

24. Simplified explanation of terms

billing cycle means the regular recurrent period for which you receive a bill from us;

business day means a day other than a Saturday, a Sunday or a public holiday;

customer means a person who buys or wants to buy energy from a retailer;

customer connection contract means a contract between you and your distributor for the provision of customer connection services;

designated retailer means the financially responsible retailer for the premises (where you have an existing connection) or the local area retailer (where you do not have an existing connection) for your premises;

disconnection means an action to prevent the flow of energy to the premises, but does not include an interruption;

distributor means the person who operates the system that connects your premises to the distribution network;

distributor planned interruption means an interruption for:

- (a) the planned maintenance, repair or augmentation of the transmission system; or
- (b) the planned maintenance, repair or augmentation of the distribution system, including planned or routine maintenance of a meter (excluding a retailer planned interruption); or

- (c) the installation of a new connection or a connection alteration;

emergency means an emergency due to the actual or imminent occurrence of an event that in any way endangers or threatens to endanger the safety or health of any person, or normal operation of the distribution system or transmission system, or that destroys or damages, or threatens to destroy or damage, any property;

energy means electricity or gas;

energy laws means national and State and Territory laws and rules relating to energy and the legal instruments made under those laws and rules;

force majeure event means an event outside the control of a party;

GST has the meaning given in the GST Act (A New Tax System (Goods and Services Tax) Act 1999 (Cth));

interruption means a temporary unavailability or temporary curtailment of the supply of electricity from a distribution system to a customer, but does not include disconnection;

medical confirmation means certification from a registered medical practitioner of the requirement for life support equipment at your premises;

National Energy Retail Law means the Law of that name that is applied by each participating State and Territory;

prices means tariffs and charges that we charge you for or in connection with the sale and supply of energy. These are published on our website.

relevant authority means any person or body who has

the power under law to direct us, including the Australian Energy Market Operator and State or Federal Police;

residential customer means a person who purchases energy principally for personal, household or domestic use at their premises;

retailer means a person that is authorised to sell energy to customers;

retailer planned interruption means an interruption that:

- (a) is for the purposes of the installation, maintenance, repair or replacement of your electricity meter; and
- (b) does not involve the distributor effecting the interruption; and
- (c) is not an interruption which has been planned by your distributor.

RoLR event means an event that triggers the operation of the Retailer of Last Resort scheme under the National Energy Retail Law;

Rules means the National Energy Retail Rules made under the National Energy Retail Law;

security deposit means an amount of money paid to us as security against non-payment of a bill in accordance with the Rules;

small customer means:

- (a) a residential customer; or
- (b) a business customer who consumes energy at or below a level determined under the National Energy Retail Law;

Thermal Services Agreement

We provide many buildings in Queensland and NSW with centralised hot water, where all units in the building get their hot water from the same source. Each unit is separately metered, so you're only charged for what you use. In some buildings we also supply unmetered gas to cook tops. These are shown as a separate charge on your account.

The terms and conditions of your Thermal Services Agreement with us are published here. More information about this contract and other matters is on our website altogethergroup.com.au

Translation Services

عربي

(Arabic)

تمدخب اولصتا تدعاسملل. تيناچم فيهفش تمجرت تمدخ مدقن فيهفشلاو TIS 13 14 50 مقرلا لبع. فيطخلا تمجترلا

Sanski (Bosnian)

Mi pružamo besplatne prevodilačke usluge. Nazovite Prevodilačku službu – Translating

and Interpreting Service (TIS) na 13 14 50

粵語 (Traditional Chinese)

我們免費提供口譯服務。請與口筆譯服務處(TIS)聯絡來尋求幫助，電話：13 14 50。

简体中文 (Simplified Chinese)

我们免费提供传译服务。如需协助，请致电翻译服务处(TIS)，号码 13 14 50。

Hrvatski (Croatian)

Pružamo besplatne usluge tumačenja. Nazovite Službu za prijevode i tumačenje (Translating and Interpreting Service – TIS) na broj: 131450,

za pomoć kod tumačenja.

Deutsch (German)

Wir stellen einen kostenlosen Dolmetschdienst zur Verfügung. Verlangen Sie die Hilfe des Übersetzungs- und Dolmetschdienstes (TIS)

unter der Rufnummer 13 14 50.

ελληνικά (Greek)

Παρέχουμε δωρεάν υπηρεσία διερμηνέων. Επικοινωνήστε με την Υπηρεσία Μεταφραστών και Διερμηνέων (TIS) στο 13 14 50 για βοήθεια.

Italiano (Italian)

Noi offriamo un servizio interpreti gratuito. Per assistenza contattare il Servizio Traduzioni ed Interpreti (Translating and Interpreting Service) (TIS) al numero 13 14 50.

Македонски (Macedonian)

Ние даваме бесплатни преведувачки услуги. Јавете се на Службата за преведување (Translating and Interpreting Service – TIS) на 13 14 50 за помош.

Русский (Russian)

Мы бесплатно предоставляем переводчиков. Если вам нужна помощь, позвоните в Переводческую службу (Translating and Interpreting Service – TIS) по номеру 13

14 50.

Српски (Serbian)

Ми пружамо бесплатне услуге тумача. Назовите за помоћ Службу за преводње услуге преводилаца и тумача (TIS) на 13 14 50.

Español (Spanish)

Ofrecemos un servicio gratuito de intérpretes. Llame a TIS – Translating and Interpreting Service

(Servicio de Traducción e interpretación) al 13 14 50 para obtener ayuda.

Diŋka (Sudanese: Dinka)

Wə ye kəc war thöök abac. Thiec akutnom de wər kəc thöök (TIS) ne 13 14 50 ago yin kuony.

Thok Nath (Sudanese: Nuer)

Kä muktäpda luc ney naath thok baaj. Ke kui luäkä yə tni muktäp lucä thuok ikä ni (TIS) ke taləpoon 13 14 50.

Türkçe (Turkish)

Ücretsiz tercümanlık hizmeti sağlamaktayız. Yardım için 13 14 50 numaradan Yazılı ve Sözlü Tercümanlık Servisi'ni (Translating and Interpreting Service – TIS) arayınız.

Українська мова (Ukrainian)

Ми надаємо безкоштовні послуги перекладача.

За допомогою звертайтеся до Перекладацької служби (Translating and Interpreting Service – TIS) по телефону 13 14 50.

Tiếng Việt (Vietnamese)


Chúng tôi có dịch vụ thông dịch miễn phí. Hãy gọi cho Dịch Vụ Thông Phiên Dịch (TIS) qua số 13 14 50 để nhờ giúp đỡ.

altogether.

SCAN ME



 PO Box 404 Nundah,
QLD 4012

 1300 806 806
Monday to Friday
8:30 am – 5:00 pm
AEST excluding public holidays

 altogethergroup.com.au

Altogether Group Pty Ltd ABN 28 136 272 298

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